

APPENDIX D

The duties of a Trustee in a Chapter 7 Liquidation case are listed in Title 11 § 704. These duties include the following:

- (1) Collect and reduce to money the property of the estate for which such trustee serves, and close such estate as expeditiously as is compatible with the best interests of parties in interest;
- (2) Be accountable for all property received;
- (3) Ensure that the debtor shall perform his intention as specified in section 521(2)(B) of this title;
- (4) Investigate the financial affairs of the debtor;
- (5) Examine proof of claims and object to the allowance of any claim that is improper;
- (6) If advisable, oppose the discharge of the debtor;
- (7) Unless the court orders otherwise, furnish such information concerning the estate and the estate's administration as is requested by a party in interest;
- (8) If the business of the debtor is authorized to be operated, file with the court, with the United States trustee, and with any governmental unit charged with responsibility for collection or determination of any tax arising out of such operation....;
- (9) Make a final report and file a final account of the administration of the estate with the court and with the United States trustee.